

MINUTES OF THE MEETING OF
SEA PALLING AND WAXHAM PARISH COUNCIL
HELD ON TUESDAY 28TH NOVEMBER, 2017 AT 7.30 PM
IN THE VILLAGE HALL, SEA PALLING

Present:-

Chairman - Cllr. K. Matthews, Vice-Chairman - Cllr. T Cleal,
Cllr. G. Casson, Cllr. J. Crafer, Cllr. S. Deary and Cllr. M. Vacca.

County and District Councillor R. Price.

Julie Chance MILCM - Clerk.

Six members of the public also attended the meeting.

1. APOLOGIES FOR ABSENCE

None received.

2. CASUAL VACANCY

2.1 It was **AGREED** to co-opt Jaki Cocker to Sea Palling and Waxham Parish Council.

2.2 The Declaration of Acceptance of Office form was signed by Cllr. Cocker and the Clerk.

3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Declarations of interest were received from Cllr. Deary in respect of email concerning a rally on her land.

4. **MINUTES OF THE MEETING HELD ON TUESDAY 17TH OCTOBER, 2017**

The Minutes of the meeting held on Tuesday 17th October 2017, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

5. **DEBRA WAIT - ST. JAMES'S PLACE**

5.1 The Chairman welcomed Debra Wait to the meeting. Debra gave a very comprehensive presentation about the investment opportunities through St. James's Place. Debra circulated some information packs and this matter will be placed on the next agenda for further discussion. The Clerk will write to Debra and thank her for attending the meeting.

6. **PUBLIC PARTICIPATION**

None received.

7. **COUNTY AND DISTRICT COUNCILLORS' REPORTS**

7.1 **County Councillor's Report:-** County Councillor Price reported that the new head of Children's Services is now in place and they are awaiting the new Ofsted report.

7.2 **District Councillor's Report:-** District Councillor Price reported that North Norfolk District Council are revamping the sports centre at Sheringham. The Cromer grass tennis courts are rated in the top ten in the county. He has been dealing with the proposed wind farms off the coast. The company are committed to making a profit and there is concern for the surrounding villages.

8. **BEACH**

8.1 **Beach Road Parking:-** County Councillor Price gave a report on the proposed traffic order for Beach Road. Attached. It was **AGREED** that County Councillor Price will ask Norfolk County Council whether the pavement side of Beach Road could be no parking at anytime.

County Councillor Price reported that consultation will take place with the residents of Beach Road on any new proposed order This matter will be put on the next agenda for an update.

8.2 **Speeding Beach Road:-** The Clerk reported that the funding bid has been submitted and the Parish Council will hear in the New Year if they have been successful.

8.3 **Beach Road - Litter Bins:-** District Councillor Price reported that North Norfolk District Council are awaiting quotes for the work required to widen the openings of the litter bins. North Norfolk District Council will be meeting the cost of this work. This matter will be placed on the next agenda for an update.

8.4 North Norfolk District Council's Car Park:- District Councillor Price reported that North Norfolk District Council have managed to re-negotiate the lease on the car park and the work started today. There will be hard standing for six to eight coaches and the entrances and exits will be upgraded. There will be improvements to signage as well as additional signage. The coach facility will be open all year round. The work is expected to take approximately two weeks. This matter will be placed on the next agenda for an update.

9. HIGHWAYS

9.1 School Bus:- Cllr. Casson reported that the parents are happy with the way the school bus is dropping off with only one child having to cross the road. It was **AGREED** that this matter would be removed from the agenda and no further action is required.

9.2 High Road - Overgrown Foliage:- It was reported that this has been cut back. It was **AGREED** that no further action would be taken in this matter.

9.3 The Marrams - Overgrown Foliage:- Cllr. Deary reported that she has cut the overgrown foliage back. The Members thanked Cllr. Deary for her hard work. It was **AGREED** that no further action would be taken in this matter.

9.4 Potholes:- Several potholes were reported. County Councillor Price urged members to report these on the Norfolk County Council website for a quick response.

10. FOOTPATHS

10.1 Footpath No.2 - Upgrade:- The Clerk reported that she has still not heard from Russell Wilson and County Councillor Price will chase this matter. This matter will be placed on the next agenda for an update.

11. PLANNING

11.1 Planning Application No., PF/17/1795 - Erection of single storey front/side extension - Hall Farm, Stalham Road, Sea Palling:- No objections.

11.2 Planning Decisions:- None received.

11.3 Lenid, Beach Road:- The Clerk circulated a notice that Planning Application No. PF/17/1352 has been withdrawn. Noted. It was **AGREED** that no further action would be taken in this matter.

11.4 Land - The Marrams - Mealuca:- The Clerk circulated an email concerning this matter. This matter has been referred to planning enforcement at North Norfolk District Council. Noted.

12. FINANCE

12.1	The following cheques were AGREED and signed:-	£
	J I Chance - Salary, Office Allowance and Travel	294.46
	HM Revenue and Customs - Tax	154.40
	Stuart Hutcheson - IT Support	10.00
	Kevin Matthews - Leaflets	13.50
	RBL - Wreath	17.00

12.2 Monthly Accounts for September and October:- AGREED.

12.3 Precept Form - 2018/19:- The Precept form was signed by the Chairman and the Clerk in the sum of £13,908.

12.4 Banking Arrangements:- It was **AGREED** that the banking arrangements for Sea Palling and Waxham Parish Council will be switched to National Westminster Bank. The Clerk will make the appropriate arrangements.

12.5 Full Council Training - Data Protection Bill:- It was **AGREED** that the Clerk will make arrangements for full council training to be shared with Trunch and Trimmingham Parish Council and the cost will be shared.

13. ANNUAL REVIEW OF POLICIES

13.1 Financial Standing Orders:- It was **AGREED** to adopt the model Financial Standing Orders.

14. PARISH COUNCIL POWERS

14.1 The Clerk circulated the powers. Noted.

15. CORRESPONDENCE

15.1 Norfolk ALC - Newsletters:- Circulated. Noted.

15.2 Police Newsletter:- Circulated. Noted. County Councillor Price reported that the new beat manager will be PC Tom Gibbs. Noted.

15.3 Norfolk ALC - Consultation on updating disqualification for Councillors:- Circulated. Noted.

15.4 Norfolk ALC - New Data Protection Bill:- Circulated. Noted.

15.5 NNDC - Fly Tipping of Garden Waste:- Circulated. Noted.

15.6 Email - Mr. Rappitt - Rally:- The Clerk read an email received concerning a Rally to be held on Keith Farm Camping site. Noted.

15.7 SCC Direct Election:- Circulated. Noted.,

15.8 NCC - Meet the Leader:- Circulated. Noted.

15.9 Broads Authority:- Circulated. Noted.

15.10 Waxham Pill Box - Rubbish:- The Clerk reported that she has still not received a reply from the Environment Agency. County Councillor Price will chase this matter. The Clerk will forward the emails him.

16. DATE OF NEXT MEETING

The date of the next meeting was noted as Tuesday 19th December, 2017 at 7.30 pm in the Village Hall, Sea Palling.

There being no other business the Chairman closed the meeting at 9.05 pm.

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Chairman

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Date