

**MINUTES OF THE MEETING OF  
SEA PALLING AND WAXHAM PARISH COUNCIL  
HELD ON TUESDAY 16<sup>TH</sup> AUGUST, 2016 AT 7.30 PM  
IN THE VILLAGE HALL, SEA PALLING**

**Present:-**

Chairman - Cllr. A. Allen, Vice-Chairman - Cllr. K. Matthews,  
Cllr. G. Casson, Cllr. T. Cleal, Cllr. J. Crafer, Cllr. S. Deary and Cllr. G. Morris.

Julie Chance MILCM - Clerk.

Three members of the public also attended the meeting.

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from County Councillor A. Bradnock, District Councillor R. Price and PCSO J. Boardman.

**2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

Declarations of interest were received from Cllr. A. Allen in respect of an email from a member of public concerning the drainage ditch in Church Road.

**3. MINUTES OF THE MEETING HELD ON TUESDAY 19<sup>TH</sup> JULY 2016**

The Minutes of the meeting held on Tuesday 19<sup>th</sup> July 2016, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

**4. PUBLIC PARTICIPATION**

A member of the public enquired what the HM Revenue and Customs payment related to. The Clerk explained that it was the tax on her salary.

A member of the public asked if the Parish Council are successful with the change to the double yellow lines in Beach Road, would it only relate to Beach Road or anywhere else in the village. It was explained that the only conversations that have taken place with Norfolk County Council have been for Beach Road and not the rest of the village.

5. **COUNTY AND DISTRICT COUNCILLORS' REPORT**

5.1 **County Councillor's Report:-** None received.

5.2 **District Councillor's Report:-** None received.

6. **POLICE**

6.1 **Police Report:-** Attached.

7. **BEACH**

7.1 **Seal pups sign:-** The Clerk reported that she has asked for the sign to be moved but to date has not received a reply. It was confirmed by the Members that the sign has not been moved and the Clerk will chase accordingly.

7.2 **Beach Road Parking and Hatched Box:-** The Clerk reported that she has not heard from County Councillor Timewell on this matter. It was **AGREED** that the Clerk would contact Norfolk County Council direct to deal with this matter.

7.3 **Loss of Sand at Base of Fence:-** The Clerk read an email received from the Environment Agency stating that they would be visiting the site and undertake any necessary work. It was **AGREED** that the Clerk would request an update on the situation.

7.4 **New Bins:-** The Members reported on the recent meeting and the Clerk read an email received from North Norfolk District Council with the agreed improvements to be made. North Norfolk District Council are having the ground surface inside the bins improved to make it easier to clean out. They are fitting a skirt around the bottom, to prevent any overspill getting blown out by the wind. They will also be fitting buffers and segregate each section, to ensure that the bins are aligned correctly with the waste slots to reduce overspill. Chutes will be fitted to the apertures to direct the waste into the bins. North Norfolk District Council have also agreed to look at making changes to the gates by enlarging the apertures slightly on two of the gates. The width will remain the same but the height would be increased by 3 to 4 inches. They have a very limited budget and will need to justify the expenditure and have therefore requested photographs to show the problem that keeps occurring with the rubbish collecting outside the bins. The Members have taken photographs and will forward these to the Clerk in order that she can send them to North Norfolk District Council. The Members agreed that this was progress and the matter will be placed on the next agenda for an update.

**7.5 Public Toilets:-** The Clerk reported that North Norfolk District Council apologised for the inconvenience caused by the public toilets not being open one day. The operative was on a days leave and the contractor had not arranged cover. This matter will be monitored.

North Norfolk District Council confirmed that the contractor had started implementing their additional clean for the summer holidays last week. Sea Palling will be receiving three visits per day at 7.00 am, midday and 5.00 pm. The times may vary slightly depending on factors which may slow up the operative.

**7.6 North Norfolk District Council - New Beach Signs:-** It was reported that the public are finding the new signs confusing. It was **AGREED** that the Clerk would ask North Norfolk District Council whether it would be possible to move the signs to one either side of the lifeguards.

**7.7 Dog Free Zone:-** It was reported that the dog free zone is being used by dog owners due to the lack of an information sign. It was reported that the sign is on show when the lifeguards are on duty but not at any other time. It was **AGREED** that the Clerk would write to North Norfolk District Council and ask whether the Members could put the sign out and away each day.

## **8. HIGHWAYS**

**8.1 30 mph Sign - The Eerie:-** The Clerk read an email received from Norfolk County Council stating that the works to trim the foliage around the sign was programmed and they confirmed that the work has been carried out. Norfolk County Council only cut the vegetation around the sign and not the hedges surrounding the sign. It was **AGREED** that the Clerk would write to Norfolk County Council and inform them that the sign cannot be seen because of the overgrown hedges. Although the Parish Council understand that they are private the Clerk will ask if Norfolk County Council could ask the property owners to cut back their hedges.

**8.2 Banks - North Norfolk District Council Car Park:-** It was reported that the growth at the boundary of the car park is so overgrown, it is making visibility difficult exiting the car park. It was **AGREED** that the Clerk would contact Norfolk County Council and ask whether this can be cut.

## **9. FOOTPATHS**

**9.1 Footpath through Churchyard:-** Cllr. Matthews confirmed that he will be cutting back the foliage in the near future in order that the footpath can be used. It was **AGREED** that no further action would be taken in this matter.

## **10. PLANNING**

**10.1 Planning Applications:-** None received.

**10.2 Planning Decisions:-** None received.

**11. NATURAL ENGLAND - COASTAL PATH**

**11.1** It was **AGREED** that the Clerk would write to Norfolk County Council and ask for an update on the coastal path and the funding for the fencing.

**12. FINANCIAL**

**12.1** The following cheques were **AGREED** and signed:-     £

J I Chance - Salary, Office Allowance, Travel and Postage	383.50
HM Revenue and Customs - Tax	77.20
PBL Builders Limited - Asset Maintenance	440.00

**12.2 New Electronic Finance System:-** The Clerk presented a new electronic finance system designed to keep the Members updated on the expenditure and income against the budget. The new electronic finance system was **AGREED**.

**13. CORRESPONDENCE**

**13.1 Cold Calling Zone Scheme:-** The Clerk reported that this matter had been discussed in 2009. It was **AGREED** that this matter would be discussed again and the Clerk would obtain the criteria for the scheme. This matter will be placed on the next agenda for further discussion.

**13.2 Norfolk ALC - Newsletter:-** Circulated. Noted.

**13.3 The Local Boundary Commission:-** Circulated. Noted.

**13.4 Norfolk County Council - Verge Cutting:-** Circulated. Noted.

**13.5 Thank You Letter:-** The Clerk read a thank you letter received from the Sea Palling with Waxham Community Trust for the recent grant. Noted.

**13.6 Email - Concerning “The Old Hall Inn”:-** The Clerk read an email received from a member of the public expressing concern that The Old Hall Inn are holding parties more frequently than the planning permission allowed. It was **AGREED** that the Clerk would write to North Norfolk District Councillor Price asking him to look into this matter. The member of public also expressed concern about the A boards which have been left out over night and are dangerous. It was **AGREED** that the Clerk would contact Norfolk County Council concerning this matter.

**13.7 Email - Drainage Ditch Church Road:-** The Clerk read an email received concerning the drainage ditch in Church Road which is in

need of clearing. It was **AGREED** that the Clerk would write to Norfolk County Council and ask them to investigate this matter and carry out any necessary work.

**13.8 Norfolk County Council - Poppybus:-** Circulated. Noted.

**13.9 Letter - Beach Road Parking:-** The Clerk read a letter received from a member of the public requesting sight of the photographs showing the congestion with the parked cars. Cllr. Cleal produced the photographs and the member of public has been given sight of them.

**14. DATE OF NEXT MEETING**

The date of the next meeting was noted as Tuesday 13<sup>th</sup> September, 2016 at 7.30 pm in the Village Hall, Sea Palling.

**There being no other business the Chairman closed the meeting at 8.16 pm.**

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**Chairman**

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**Date**