

**MINUTES OF THE MEETING OF
THE SEA PALLING AND WAXHAM PARISH COUNCIL
HELD ON TUESDAY 15TH DECEMBER, 2015 AT 7.30 PM
IN THE VILLAGE HALL, SEA PALLING.**

Present:-

Chairman - Cllr. A. Allen, Cllr. G. Casson, Cllr. J. Crafer and Cllr. K. Matthews.

District Councillor R. Price.

Jack Davidson - Norfolk County Council - Norfolk Trails.

Julie Chance MILCM - Clerk.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. T. Cleal, Cllr. S. Deary, County Councillor A. Bradnock and PCSO J. Boardman.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

No declarations of interest were received.

2.1 Cllr. Crafer and Cllr. Matthews completed and signed the Request for Dispensation forms.

3. MINUTES OF THE MEETING HELD ON TUESDAY 17TH NOVEMBER 2015

The Minutes of the meeting held on Tuesday 17th November 2015, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

4. CASUAL VACANCY

4.1 The Clerk read an email received from Cllr. Deary stating that Graham Morris has agreed to be co-opted to Sea Palling and Waxham Parish Council in January. The Clerk will prepare the paperwork for the January meeting.

5. **PUBLIC PARTICIPATION**

No members of the public attended the meeting.

6. **COUNTY AND DISTRICT COUNCILLORS' REPORTS**

6.1 **County Councillor's Report:-** There has been a change to County Hall Committees as a consequence of the recent by-elections. The consultation period is almost at an end for Norfolk County Council's budgets. The consultation is on their website.

6.2 **District Councillor's Report:-** Nothing to report.

7. **NORTH NORFOLK DISTRICT COUNCIL - AFFORDABLE HOUSING**

7.1 The Clerk reported that the public meeting has been confirmed for Wednesday 10th February at 7.00 pm. The meeting will be open to the public from 7.30 pm and the Clerk has prepared flyers to be distributed to every household. The flyers were passed to the Chairman.

8. **POLICE**

8.1 From the period 16th November 2015 to 12th December 2015, two crimes were reported. One for criminal damage and one for theft. Unfortunately to date these have not been detected.

8.2 **Speed Watch:-** The Clerk reported that she has tried to send the forms for completion to the volunteers who gave their details at the public meeting. Unfortunately the emails keep bouncing back and, despite leaving messages on the telephone, no one has returned her calls. The Clerk managed to send the forms to the two original volunteers and one of the new volunteers but unfortunately three volunteers are not sufficient to start a scheme. It was **AGREED** that the Clerk would contact the three volunteers and inform them that this matter will be put on hold until further volunteers come forward.

9. **BEACH**

9.1 **Jet Skis:-** The Clerk reported that she has not received a reply to her email requesting an update on the signage and she will chase accordingly.

9.2 **Seal Pups:-** The Clerk reported that North Norfolk District Council have informed the Wildlife Protection Team of the Police. The Police have suggested placing an article in the local press informing members of the public of the seal pups. It was **AGREED** that the Clerk would contact Horsey Parish Council Clerk and ask them where they obtained their signs. It was **AGREED** that no article would be placed in the local press. This matter will be placed on the next agenda for an update.

- 9.3 Beach Road Toilets:-** It was confirmed that the flyer the Clerk prepared concerning the depositing of dog faeces was included in the recent village diary. Cllr. Matthews reported that there have been some people sleeping rough on the beach during the summer which may have added to the problem. It was **AGREED** that no further action will be taken on this matter but the situation will be monitored.
- 9.4 Beach Road Toilets - Closure:-** The Clerk circulated an email from North Norfolk District Council informing the Members of the closure to allow for the annual disinfection of the water system. Noted.
- 9.5 Ramp - Parking:-** The Clerk read an email received from Cllr. Deary concerning complaints she had received about vehicles parking at the bottom of Beach Road and the ramp. The public had been referred to the Parish Council by the Police. It was **AGREED** that the Clerk would refer this matter back to the Police but did not feel there was an issue.

10. HIGHWAYS

- 10.1 Permanent Pedestrian Triangle Sign - Stalham Road:-** The Clerk read an email received from Norfolk County Council stating that they have reservations about the validity of installing a pedestrian sign along the C643/239 Stalham Road. They feel it would lead to confusion. Norfolk County Council have suggested that the hedge be re-sited a bit further back from the edge of the carriageway and a "Traffic Be Aware" sign be attached to the chicane style wooden fencing along footpath 4. Norfolk County Council have no objections to the Parish Council submitting a bid for Parish Partnership Funding for this sign which will be a cost of £150 for the sign and installation. It was **AGREED** that the Clerk would write to Norfolk County Council and request that the sign be installed and the Parish Council will meet the cost of £150 as the Parish Partnership Funding deadline has lapsed. The Clerk will enquire whether a retrospective funding bid can be submitted for this year or if not next year. It was **AGREED** that the Clerk will contact Cllr. Deary and ask whether she would be prepared to speak to the landowner about cutting the hedge back. The Clerk will contact the member of the public who has been requesting the pedestrian sign and inform her of the decision.
- 10.2 Carriageway Defects:-** The Clerk reported Norfolk County Council are carrying out patching work on the Sea Palling Road, Ingham from Bridge House to Causeway Farm shortly. It was **AGREED** that the Clerk would enquire about the defects on the High Street and Clink Lane.

- 10.3 Verge Cutting:-** The Clerk reported that Norfolk County Council have issued a Service Delegation Agreement for the Parish Council to be able to cut the verges. It was **AGREED** that the Clerk would prepare an article for the village diary asking for local people to come forward if they are interested in the work. This matter will be discussed again once any quotations have been received to ascertain whether the verges can be cut within the budget allowed by Norfolk County Council.
- 10.4 Ditches - Church Road:-** The Clerk reported that Norfolk County Council will inspect the ditches and carry out any work necessary.
- 10.5 Drains - St Margaret's Place:-** It was reported that this work has been completed.
- 10.6 Church Signs:-** District Councillor Price reported that a site visit has been carried out. Cllr. Price will obtain an update and report at the next meeting.
- 10.7 Land - Fairground:-** The Chairman reported that a member of the public approached her and asked how he can obtain permission to place a fairground on a piece of land in his ownership. The Chairman referred the member of the public to North Norfolk District Council. It was **AGREED** that this is the right course of action and the member of public needs to complete the proper paperwork and follow procedure.
- 10.8 West End Terrace - Bridge:-** It was **AGREED** that the Clerk would write to Norfolk County Council and report that the bridge over the ditch at West End Terraces is rotten and likely to fall apart shortly.

11. FOOTPATHS

- 11.1 Footpath Behind St Margaret's Place:-** It was **AGREED** that the Clerk would write to Norfolk County Council and ask for an update concerning the resurfacing of this footpath.
- 11.2 Norfolk Trails - Jack Davison:-** The Chairman welcomed Jack Davison who gave a presentation on the new circular walk. It was **AGREED** that Jack would forward the route map and information to the Clerk for circulation to Members. It was noted that the part of the walk at Castle Farm is on a very busy road in the summer season. Jack said that unfortunately the route has already been agreed by the Secretary of State through the Environment Agency but signs will be erected to warn the public of the dangers. There is also information on Norfolk Trails website. Jack confirmed that the new circular walk will not be over the dunes and the signage will be very clear.

12. PLANNING

- 12.1 Planning Applications:-** None received.
- 12.2 Development Committee:-** Nothing to Report.
- 12.3 Planning Decisions:-** None received.

13. NATURAL ENGLAND - COAST PATH

13.1 Nothing to report.

14. FINANCIAL

14.1	The following cheques were AGREED and signed:-	£
	J I Chance - Salary, Travel, Postage and Stationery	361.94
	HMRC - Tax	77.40
	Broadland Ink - Village Diary Printing	148.74
	- Insert - Beach Road Toilets	15.00
	Royal British Legion - Wreath	17.00

14.2 Dog Bin Re-siting:- The Clerk reported that she has not received a reply to her emails and she will chase accordingly.

15. CORRESPONDENCE

15.1 NNDC - Information and Advice Services in North Norfolk:-
Circulated. Noted.

15.2 NNDC - Senior Flood Warden:- The Clerk read an email received from NNDC stating that Russell Tanner will be the point of contact.

15.3 Environment Agency - Sea Defences Improvements:- Circulated. Noted.

16. DATE OF NEXT MEETING

The date of the next meeting was noted as Tuesday 26th January, 2016 at 7.30 pm in the Village Hall, Sea Palling.

There being no other business the Chairman closed the meeting at 8.45 pm.

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Chairman

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Date