

**MINUTES OF THE MEETING OF  
SEA PALLING AND WAXHAM PARISH COUNCIL  
HELD ON TUESDAY 12<sup>TH</sup> APRIL, 2016 AT 7.30 PM  
IN THE VILLAGE HALL, SEA PALLING**

**Present:-**

Chairman - Cllr. A. Allen, Vice-Chairman - Cllr. S. Deary,  
Cllr. G. Casson, Cllr. J. Crafer, Cllr. K. Matthews and Cllr. G. Morris.

County Councillor A. Bradnock.  
District Councillor A. Fitch-Tillett.

Ricky Wright - North Norfolk District Council.

Julie Chance MILCM - Clerk.

Three members of the public also attended the meeting.

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. T. Cleal, District Councillor R. Price and PCSO J. Boardman.

**2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

None received.

**3. MINUTES OF THE MEETING HELD ON TUESDAY 15<sup>TH</sup> MARCH 2016**

The Minutes of the meeting held on Tuesday 15<sup>th</sup> March 2016, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

#### **4. PUBLIC PARTICIPATION**

A member of the public reported that there will be a picnic on the playing field for the Queen's 90<sup>th</sup> birthday. The Sea Palling with Waxham Community Trust will be making all the arrangements and invitations will be sent to residents. A request for some grant funding and help with the event was made. It was **AGREED** that the Clerk would send a grant form for completion to the Secretary of the Trust and this will be considered at the next meeting of the Parish Council. Five Members offered their time to help with the event and the Clerk will forward their contact details of the Members to the Secretary of the Trust.

#### **5. COUNTY AND DISTRICT COUNCILLORS' REPORT**

**5.1 County Councillor's Report:-** None received.

**5.2 District Councillor's Report:-** Attached.

Ricky Wright reported that new signs are being produced to try and stop parking in front of the ramp. There will be two signs. North Norfolk District Council are also planning to segregate the Blue Flag area of the beach and the area for jet skis, dog walkers and horses.

Ricky Wright has obtained all the necessary permissions from the Environment Agency in order to install the signs. The Lifeboat crew, Lifeguards and Coastguards are willing to help police the new signs and segregated areas. Norfolk County Council have also been requested to install a yellow hatched box in front of the ramp which will be in force all year. The Members requested that the double yellow lines are also changed in order that they are in force all year. County Councillor Bradnock will speak to Norfolk County Council on this matter and report back to the next meeting. The new signs will be sent to the Clerk for circulation and agreement at the next meeting.

#### **6. NORTH NORFOLK DISTRICT COUNCIL - AFFORDABLE HOUSING**

**6.1** The Clerk circulated the questionnaires which will be distributed by Members to each household. Cllr. Morris will place the box with a deadline date attached in the local shop for the return of the completed questionnaires. The questionnaires will be counted and discussed at the next meeting.

#### **7. POLICE**

**7.1 Police Report:-** It was noted that no crimes had been reported in either Sea Palling or Waxham during the period 15<sup>th</sup> March 2016 and 11<sup>th</sup> April 2016.

## 8. BEACH

- 8.1 Seals on Beach Signs:-** It was **AGREED** that the wording put forward by the contact at Horsey, with the deletion of the words “so remember, keep calm, quiet and a safe distance away and enjoy this special wildlife experience” be accepted. The Clerk will ask the contact to arrange for the production of the sign.
- 8.2 Parking - Beach Road:-** This matter was dealt with under the District Councillor’s Report.
- 8.3 Loss of Sand - Base of Fence:-** The Clerk reported that she has not received a reply to her email reporting this matter and she will chase accordingly.

## 9. HIGHWAYS

- 9.1 Verge Cutting:-** It was **AGREED** that Cllr. Matthews and Russell Tanner would provide the Clerk with contact details for local contractors. Once these details are to hand the Clerk will send the specification for the verge cutting to them.
- 9.2 Bridge Across Ditch - West End Terraces:-** The Clerk read an email received from Norfolk County Council stating that the bridge will be replaced during May/June 2016. This matter will be placed on the next agenda for an update.
- 9.3 VAS Sign:-** The Clerk reported that she and the Members had met with the contractor to agree the location and design of the sign. The contractor agreed to erect the sign as a matter of urgency. The Clerk reported that the Sea Palling with Waxham Community Trust had kindly donated £1,443 towards the cost of the sign and the Clerk will write and thank them on behalf of the Parish Council.

## 10. FOOTPATHS

- 10.1 St Margaret’s Place to Church Lane:-** The Clerk read an email received from County Councillor Bradnock stating that she had liaised with Norfolk County Council concerning this footpath. An inspection was carried out on 24<sup>th</sup> March and Norfolk County Council have confirmed that the programmed work on the footpath will be carried out within the next six weeks. This matter will be placed on the next agenda for an update.
- 10.2 Footpath - West End Terrace:-** It was reported that a tree had fallen across the West End Terrace footpath. It was **AGREED** that the Clerk would write to Norfolk County Council to report this and ask if they can have the tree removed.

**11. PLANNING**

- 11.1 Planning Applications:-** None received.
- 11.2 Development Committee:-** Nothing to report.
- 11.3 Planning Decisions:-** Permission given for Shangri-la, Church Road, Waxham - Non material amendment request to reduce glazing to south elevation, revised window sizes and positioning of north block and increase in height to main building/pitch roofs and re-positioning of flue.

**12. NATURAL ENGLAND - COAST PATH PROPOSED ROUTE**

- 12.1** The Clerk read a letter received from Norfolk County Council stating that the next stage of the work in the establishment process will be carried out between 11<sup>th</sup> April and 1<sup>st</sup> July 2016. The Clerk will circulate the letter to Members for information.

**13. FINANCE**

- 13.1** The following cheques were **AGREED** and signed. £  
J I Chance - Salary, Office Allowance, Travel and Postage 384.81  
HM Revenue and Customs - Tax 77.20
- 13.2 Norfolk ALC:-** It was **AGREED** to renew the annual subscription to Norfolk ALC in the sum of £128.22.
- 13.3 Inspection of Assets:-** The Clerk circulated a schedule of required maintenance work. It was **AGREED** that Cllr. Deary will obtain a quotation for the work which will be considered at the next meeting.

**14. CORRESPONDENCE**

- 14.1 Norfolk ALC - Planning Changes:-** Circulated. Noted.
- 14.2 NNDC - Planning Changes:-** Circulated. Noted.
- 14.3 NCC - Planning Changes:-** Circulated. Noted. It was **AGREED** that the Clerk will inform the Members when a planning application is received by email and the Members will inspect the application on line.

**15. DATE OF NEXT MEETING**

The date of the next meeting was noted as Wednesday 11<sup>th</sup> May, 2016 at 7.30 pm in the Village Hall, Sea Palling. Please note this will be the Annual Parish Meeting and the Annual Meeting of the Parish Council.

**There being no other business the Chairman closed the meeting at 8.36 pm.**

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**Chairman** **- 4 -** **Date**