

**MINUTES OF THE MEETING OF
SEA PALLING AND WAXHAM PARISH COUNCIL
HELD ON TUESDAY 21ST JUNE, 2016 AT 7.30 PM
IN THE VILLAGE HALL, SEA PALLING**

Present:-

Chairman - Cllr. A. Allen, Vice-Chairman - Cllr. K. Matthews,
Cllr. G. Casson, Cllr. J. Crafer and Cllr. S. Deary.

County Councillor J. Timewell.
District Councillor R. Price.

Julie Chance MILCM - Clerk.

Two members of the public also attended the meeting.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. T Cleal, Cllr. G. Morris,
County Councillor A. Bradnock and PCSO J. Boardman.

2. DECLARATIONS OF INTEREST

None received.

3. MINUTES OF THE MEETING HELD ON WEDNESDAY 11TH MAY, 2016

The Minutes of the meeting held on Wednesday 11th May 2016, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

4. PUBLIC PARTICIPATION

A member of the public reported that he has put in a planning application for his property following the lapse of the three year temporary planning permission. The Clerk confirmed that this application has not yet been received by the Parish Council.

5. COUNTY AND DISTRICT COUNCILLORS' REPORTS

5.1 County Councillor's Report:- County Councillor Timewell reported that County Councillor Bradnock is not recovering from her recent operation as quickly as she had hoped. The main issue being dealt with by Norfolk County Council at the moment is devolution and he will forward the information to the Clerk.

5.2 District Councillor's Report:- District Councillor Price reported that a new Coastal Partnership East at Lowestoft has been formed which covers Felixstowe to Wells. This means the whole coast is being overseen by one team. This organisation has real skills. Sites such as Bacton and Sizewell have to be protected against erosion and flooding.

District Councillor Price explained that the reason for the approach from North Norfolk District Council for an affordable housing scheme in Sea Palling was based on need. The Members said they understood that but the need is of people living outside the village and the residents have voted against the scheme.

6. POLICE

6.1 Police Report:- Attached.

7. BEACH

7.1 Seal Pups:- The Clerk gave District Councillor Price the new sign who agreed to have it erected in the most appropriate position on the beach.

7.2 Parking on Beach Road:- The Members explained the up to date position to County Councillor Timewell concerning the request for the hatched box at the entrance to the slope and the enforcement of the double yellow lines for twelve months instead of just during the summer season. The Clerk asked County Councillor Timewell to enquire whether these schemes can be met under Parish Partnership funding and this will be reported at the next meeting.

7.3 North Norfolk District Council Directional Signs:- It was reported that these are not yet in place and District Councillor Price will chase accordingly.

7.4 Loss of Sand Base of Fence:- The Clerk reported that despite several emails she has not received a reply or acknowledgement from the Environment Agency and this site is now very dangerous. District Councillor Price agreed to chase this matter and report to the next meeting.

- 7.5 New Bins:-** The Members expressed serious concerns about the fact that the bins are unable to be closed and as a result have encouraged rats to the area. There are several food establishments in the area and they are concerned that they will lose business during the summer season. It has been suggested that the top of the structure be removed and the bin lids be closed in order to deal with this matter. District Councillor Price will speak to North Norfolk District Council and arrange for this matter to be dealt with as a matter of urgency.
- 7.6 Dune Runners:-** District Councillor Price reported that the date for this event has had to be changed due to tide times. An update of the dates and times will be given at the next meeting.
- 7.7 Flooding - Beach Road:-** It was reported that there is flooding in Beach Road and Chapel Road which is causing a problem. County Councillor Timewell will liaise with Norfolk County Council concerning investigation of the drains.

8. HIGHWAYS

- 8.1 Verge Cutting:-** The Clerk reported that she has not received any reply to her tender documents. County Councillor Timewell will supply the Clerk with details of a contractor who might be interested in quoting for the work.
- 8.2 VAS Sign:-** The Members confirmed that this is now in place. It was **AGREED** that no further action would be taken in this matter.
- 8.3 Potholes:-** It was reported that the potholes have now been repaired.
- 8.4 Drain - Church Road/St. Margaret's Road:-** The Clerk read an email received from Norfolk County Council stating that the highway inspector will action the clearance of the drain.
- 8.5 30 mph - Foliage:-** The Clerk read an email received from Norfolk County Council stating that the highway inspector will action the clearance of the foliage.
- 8.6 Temporary Traffic Order:-** Circulated. Noted.

9. FOOTPATHS

- 9.1 St Margarets Place to Church Lane:-** The Members updated County Councillor Timewell on the situation with the resurfacing of this footpath and he will chase accordingly. This matter will be placed on the next agenda for an update.
- 9.2 Footpath through Churchyard:-** It was reported that the hedge along this footpath is overgrown so pedestrians are having to walk on graves. Cllr. Matthews will liaise with Mary Vacca on this matter and this will be placed on the next agenda for an update.

10. PLANNING

- 10.1 Planning Application No. PF/16/0707 - Erection of conservatory to front of dwelling - Woodbine, Chapel Road, Sea Palling, NR12**
OUQ:- No objections.
- 10.2 Development Committee:-** Nothing to report.
- 10.3 Planning Decisions:-** Nothing to report.

11. NATURAL ENGLAND - COASTAL PATH PROPOSED ROUTE

- 11.1** The Clerk reported the gate which has been erected across the new coastal path. Norfolk County Council are aware of the gate and are dealing with the matter. It was **AGREED** that no further action would be taken in this matter.
- 11.2 Funding - Fencing:-** No update.

12. FINANCIAL

- 12.1** The following cheques were **AGREED** and signed:- £
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| J I Chance Salary, office allowance. travel, postage
and stationery. | 434.98 |
| HM Revenue and Customs | 77.20 |
| Sea Palling with Waxham PCC - S137 Grant | 275.00 |
| Sea Palling with Waxham Community Trust - S137 Grant | 275.00 |
| Graphic Edge - Seal Sign | 11.90 |
| NNDC Dog Bins | 662.16 |
| Norfolk County Council - VAS Sign | 2,886.00 |
- 12.2 Full Council Training:-** The Members gave good feedback from the recent Full Council Training.

13. CORRESPONDENCE

- 13.1 North Norfolk District Council - Japanese Knotweed:-** The Clerk read an email from North Norfolk District Council concerning Japanese Knotweed on land adjacent to their car park. It was **AGREED** that the Clerk would write back to state that this land does not belong to the Parish Council and, as far as the Members know, is not registered. North Norfolk District Council will need to investigate and establish who is responsible for the land and therefore the Japanese Knotweed.
- 13.2 Norfolk County Council - Parish Partnership Funding 2017/18:-** Circulated. Noted.
- 13.3 Norfolk County Council - Devolution Briefing:-** Circulated. Noted.
- 13.4 Norfolk ALC Newsletters:-** Circulated. Noted.
- 13.5 Norfolk County Council - Total Transport:-** Circulated. Noted.

14. DATE OF NEXT MEETING

The date of the next meeting was noted as Tuesday 19th July, 2016 at 7.30 pm in the Village Hall, Sea Palling.

15. **RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETING ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS**

AGREED

15.1 **Quotations for Maintenance of Assets:-** It was **AGREED** to accept the quotation from PBL Builders Limited in the sum of £440.00.

There being no further business the Chairman closed the meeting at 8.35 pm.

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Chairman

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Date