

**MINUTES OF THE MEETING OF THE
SEA PALLING AND WAXHAM PARISH COUNCIL
HELD ON TUESDAY 29TH NOVEMBER, 2016 AT 7.30 PM
IN THE VILLAGE HALL, SEA PALLING**

Present:-

Chairman - Cllr. A. Allen, Vice-Chairman - Cllr. K. Matthews,
Cllr. G. Casson, Cllr. T. Cleal, Cllr. J. Crafer,
Cllr. S. Deary and Cllr. G. Morris.

County Councillor A. Bradnock.
District Councillor R. Price.

PCSO J. Boardman.

Julie Chance MILCM - Town Clerk.

Two members of the public also attended the meeting.

1. APOLOGIES FOR ABSENCE

No apologies received.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Declarations of interest were received from Cllr. K. Matthews in respect of Planning Application No.PF/16/0832 - Erection of two garages and removal of part of the front wall - The Old Hall, Church Road, Sea Palling.

**3. MINUTES OF THE MEETING HELD ON TUESDAY 13TH
SEPTEMBER, 2016**

The Minutes of the meeting held on Tuesday 13th September 2016, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

4. **PUBLIC PARTICIPATION**

Martin Rendle updated all present on the success of the Dunerunner 2016 event. He said that the Lifeboat crew were incredibly helpful and there had only been one complication from a Lessingham resident. District Councillor Price reported that North Norfolk District Council are happy with the way the event was run and are looking forward to the 2017 event. Possible dates for the 2017 event has been circulated to all Members and Martin will confirm once a date has been agreed.

5. **COUNTY AND DISTRICT COUNCILLORS' REPORTS**

5.1 County Councillor's Report:- Applications for grants through AONB are available. Applications need to be received by February 2017 and County Councillor Bradnock will email the details to the Clerk for circulation to Members. The grants are from £200 to £5,000 and the total fund is £15,000.

Beach Road Parking:- County Councillor Bradnock circulated the possible cost of a scheme to extend the Traffic Road Order for Beach Road. A feasibility assessment will cost £500. Promoting the Traffic Regulation Order which includes, consultation, legal procedures, advertising the proposals in the press, responding to and dealing with objections and securing approval to deliver the scheme is a cost of between £5,000 and £15,000. It should be noted that there is no guarantee that the scheme can be delivered and no refunds are given.

It was **AGREED** that County Councillor Bradnock will clarify the situation with the number of objectors that would mean the scheme was undeliverable. It was **AGREED** that the Parish Council will carry out a survey of all residents and Cllr. Matthews will prepare a mail shot asking residents whether they would like to see the restricted parking on Beach Road extended to all year round. This matter will be discussed further at the next meeting.

5.2 District Councillor's Report:- There have been changes in senior officers following the recent resignations. The approved new structure will make a saving of £240,000 per annum. Emma Denny has been awarded Democratic Services Officer for the whole County.

6. **POLICE**

6.1 Police Report:- PCSO J. Boardman reported that during the period from 29th October to 28th November four crimes have been reported in Sea Palling. No crimes have been reported in Waxham for the same period. The crimes are one fraud and three common assaults. A suspect has been identified in all but one of the crimes and is being dealt with.

- 6.2 **SNAP - Priorities:-** PCSO Boardman will email the Clerk the three priorities set at the last meeting. She requested the Members to email her with any problems with parking in Beach Road so that she can ask for this to be added as a priority at the next meeting.

7. **BEACH**

- 7.1 **Seal Pup Sign:-** It was reported that the sign has been moved. It was **AGREED** that no further action would be taken in this matter.
- 7.2 **NNDC Signs:-** The Clerk reported that she has not received a reply from NNDC concerning a site meeting to discuss these signs and she will chase accordingly.
- 7.3 **Parking - Beach Road:-** This matter has been dealt with under County Councillor's Report. Norfolk County Council have confirmed that the KEEP CLEAR sign will be installed before the end of December this year.
- 7.4 **Loss of Sand - Base of Fence:-** It was reported that the repairs have been carried out. It was **AGREED** that no further action would be taken in this matter.
- 7.5 **New Bins:-** The Clerk reported that she has not had any updates concerning this matter. It was **AGREED** that District Councillor Price will chase this matter and find out when the proposed work is likely to take place.
- 7.6 **Sand on Roads:-** It was reported that the sand has been removed. It was **AGREED** that no further action will be taken in this matter.

8. **HIGHWAYS**

- 8.1 **30 mph Speed Sign:-** It was reported that the foliage has been removed from the sign. It was **AGREED** that no further action would be taken in this matter.
- 8.2 **Drainage Ditch - Church Road:-** At the recent site visit, Norfolk County Council agreed to jet blast this drain as there is a blockage. There is a possibility that the culvert has collapsed. If this is the case it is the responsibility of the landowner to carry out repairs.
- 8.3 **The Old Hall Inn A Boards:-** It was reported that this matter has been dealt with. It was **AGREED** that no further action would be taken in this matter.
- 8.4 **Norfolk County Council - Chief Executive:-** The Clerk read a letter received from the Chief Executive at Norfolk County Council which was in reply to her letter concerning the lack of replies to correspondence. It was **AGREED** to note the contents of the letter and no further action will be taken.
- 8.5 **Bus Stop Timetable:-** It was **AGREED** that the Clerk would write to Sanders Coaches and request up to date timetables for the bus stops in Sea Palling and Waxham.

9. **FOOTPATHS**

Nothing to report.

10. **PLANNING**

10.1 **Planning Application No. PF/16/0832 - Erection of two garages and removal of part of the front wall - The Old Hall, Church Street, Sea Palling, NR12:-** It was **AGREED** that District Councillor Price will report the Parish Council's concerns about the access being into a single track and opposite three other properties. District Councillor Price will check whether the wall is listed and discuss the most appropriate way forward with the planning officer involved with the application.

10.2 **Planning Decisions:-** None received.

10.3 **Possible Breach of Planning:-** Cllr. Matthews reported that he has spoken to the property owner and explained that the Parish Council are under no obligation to speak to individual property owners in these situations before they are reported to the appropriate authority. It was **AGREED** that no further action would be taken in this matter.

10.4 **NNDC - Planning Changes:-** Circulated. Noted.

11. **NATURAL ENGLAND - COAST PATH**

11.1 The Clerk reported that she has not received an update concerning the funding for the fencing and she will chase accordingly.

12. **FINANCIAL**

12.1 The following cheques were **AGREED** and signed:- £
J I Chance - Salary, Travel, Office Allowance and Postage 382.82
HM Revenue and Customs - Tax 77.20

12.2 **Payment and Receipts Summary:-** Circulated. **AGREED.**

12.3 **Budget for the year ending 31st March, 2018:-** Circulated. **AGREED.**

12.4 **Precept Form for the year ending 31st March, 2018:-** The Precept form was completed in the sum of £11,378 and signed by the Chairman, Clerk and two Members.

12.5 **Verge and Bank Maintenance:-** It was **AGREED** that the Clerk would contact the contractor and ask for a quotation for the bank and confirm acceptance of the quotation for the verges in the sum of £125 per cut on a fortnightly basis.

12.6 **Broken Dog Bin:-** The Clerk reported that NNDC have reported a broken dog bin at Church Close. Cllr. Deary kindly agreed to look at what is required and carry out repairs.

13. **NO COLD CALLING ZONES**

- 13.1 This matter will be placed on the next agenda for further discussion once Cllr. Allen has discussed whether a member of her family would be prepared to be a co-ordinator for the area.

14. **MEETING DATES - 2017**

- 14.1 The Clerk circulated the meeting dates for 2017. The venue for the June meeting has yet to be agreed and the Clerk will contact the Church and ask whether it can be held in their Nissen Hut. The remainder of the meeting dates were **AGREED**.

15. **CORRESPONDENCE**

- 15.1 **Norfolk ALC - Precept Consultations:-** Circulated. Noted.
- 15.2 **Norfolk Vanguard Offshore Wind Farm:-** Circulated. Noted.
- 15.3 **Norfolk ALC - Newsletter:-** Circulated. Noted.
- 15.4 **Hornsea Project Three:-** Circulated. Noted.
- 15.5 **Devolution, Revell Inquiry and Boundary Commission:-** Circulated. Noted.
- 15.6 **Norfolk ALC - AGM:-** Circulated. Noted.
- 15.7 **Funding News:-** Circulated. Noted.
- 15.8 **NNDC - Local Plan:-** Circulated. Noted.
- 15.9 **NNDC - BT Payphone Removal:-** Circulated. It was **AGREED** that the Clerk would enquire whether Sea Palling is on the list.
- 15.10 **Broads Plan 2017 -Public Consultation:-** Circulated. Noted.
- 15.11 **Norman Lamb - Give us the Internet we need:-** Circulated. Noted.
- 15.12 **NNDC - Big Society Fund:-** Circulated. Noted.
- 15.13 **Bus Shelters:-** Cllr. Matthews reported that the bus shelters need to be cleaned with a jet hose. Cllr. Casson will make enquiries with her husband on this matter and report back to the next meeting.
- 15.14 **Natural England - The England Coast Path:-** The Clerk will circulate this to all Members.
- 15.15 Cllr. Matthews reported that the Lifeboat crew have asked for permission to tour the village with a sleigh for the children. It was **AGREED** that Cllr. Matthews will report back to the Lifeboat crew that the Parish Council support this idea.

16. **DATE OF NEXT MEETING**

The date of the next meeting was noted as Tuesday 20th December, 2017 at 7.30 pm in the Village Hall, Sea Palling.

There being no other business the Chairman closed the meeting at 9.14 pm.

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Chairman

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Date