

**MINUTES OF THE MEETING OF
THE SEA PALLING AND WAXHAM PARISH COUNCIL
HELD ON TUESDAY 17TH NOVEMBER, 2015 AT 7.30 PM
IN THE VILLAGE HALL, SEA PALLING**

Present:-

Chairman - Cllr. A. Allen, Vice-Chairman - Cllr. S. Deary,
Cllr. G. Casson and Cllr. T. Cleal.

District Councillor R. Price.

Julie Chance MILCM - Clerk.

Eight members of the public also attended the meeting.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from PCSO J. Boardman.

2. DECLARATIONS OF INTEREST AD DISPENSATIONS

Declarations of interest were received from Cllr. S. Deary in respect of Item 9.3 - Jet Skis.

3. MINUTES OF THE MEETING HELD ON TUESDAY 22ND SEPTEMBER, 2015

The Minutes of the meeting held on Tuesday 22nd September 2015, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

4. CASUAL VACANCIES

4.1 It was **AGREED** to co-opt Kevin Matthews and Jeanette Crafer to Sea Palling and Waxham Parish Council.

4.2 The Declaration of Acceptance of Office forms were completed and signed by Kevin Matthews, Jeanette Crafer and the Clerk. The Clerk gave the new Members their information pack and Register of Interest forms for completion.

5. PUBLIC PARTICIPATION

A member of the public asked whether the Parish Council could help to get better signage for the Church. Members of the public are having a problem finding the Church and a sign saying how far down Church Road would be helpful. The Church have already spoken to Norfolk County Council who have put them on a list. It was **AGREED** that the Clerk would contact Norfolk County Council and ask for this matter to be dealt with as a matter of urgency. The Clerk will ask whether it is possible to view the design of any new signage before it is erected. The Clerk will copy District Councillor Price into the email.

A member of the public reported that the plank across the ditch at Westend Terrace needs replacing as it is rotten. It was **AGREED** that the Clerk would write to Norfolk County Council on this matter.

6. COUNTY AND DISTRICT COUNCILLORS' REPORTS

6.1 **County Councillor's Report:-** None given.

6.2 **District Councillor's Report:-** Norfolk District Council are offering free parking on 19th and 20th December in all their car parks to allow for Christmas shopping.

North Norfolk District Council will have shared services with Great Yarmouth. Sheila Oxtoby the Chief Executive and Karen Sly the Financial Officer will be working part-time at Great Yarmouth Borough Council and part-time at North Norfolk District Council. Devolution is planned by Central Government and the Heads of Norfolk and Suffolk County Council have met with the Government to have talks on how to move forward.

A new scheme for volunteer dog wardens is being trialled at North Norfolk District Council.

It was reported that someone is placing bags filled with dog faeces in the sinks and pans of the public toilets on Beach Road. The matter is getting progressively worse and new signs will be erected shortly. The police have been informed and are looking into the matter very seriously. It was **AGREED** that the Clerk would prepare a flyer to be placed in the Village Diary asking members of the public to stop this practice and informing them that the Police are investigating this crime.

7. NORTH NORFOLK DISTRICT COUNCIL - AFFORDABLE HOUSING

7.1 The Clerk read an email received from North Norfolk District Council giving some suitable dates for the public meeting. It was **AGREED** that the Clerk would contact North Norfolk District Council and book Wednesday 10th February 2016 for the meeting. The Clerk will prepare a flyer for each household in the village.

8. POLICE

- 8.1 Police Report:-** The Clerk read an email from PCSO Boardman reporting that there had only been one crime in Sea Palling during the period 17th October 2015 to 15th November 2015. The crime was a “Hate Incident” which is being investigated.
- 8.2 Speed Watch Scheme:-** The Clerk reported that she has received forms to be completed by the volunteers and she will contact them shortly.

9. BEACH

- 9.1 Public Showers:-** It was reported that the new signage asking members of the public not to wash their dogs in the public showers is now in place. It was **AGREED** that no further action will be taken in this matter.
- 9.2 Dog Fouling - Beach:-** The Clerk read an email received from North Norfolk District Council stating that they will be looking at better signage for next year. It was **AGREED** that no further action will be taken in this matter.
- 9.3 Jet Skis:-** The Clerk read an email received from North Norfolk District Council stating that they will be looking at better signage for next year. It was **AGREED** that the Clerk would request an update to report to the next meeting.
- 9.4 Beach Clean:-** Cllr. Deary reported that the next beach clean will be held on 6th December at 10.00 am and this will be advertised in the next village magazine.
- 9.5 Seal Pups:-** It was reported that the new seal pups are being attacked by dogs on the beach. It was **AGREED** that the Clerk would write to North Norfolk District Council and the Environment Agency as a matter of urgency to ask them to deal with this matter and erect sign asking members of the public to keep their dogs on leads.

10. HIGHWAYS

- 10.1 VAS Sign:-** It was reported that the new sign is in place and working. It was **AGREED** that no further action would be taken in this matter.
- 10.2 Partnership Working:-** The Clerk reported that she has submitted the bid for a VAS Sign the other end of the village and will keep the Parish Council informed.
- 10.3 Permanent Pedestrian Sign:-** The Clerk reported that she has written to Norfolk County Council to ask about the cost of this sign in order that a bid can be submitted for partnership working but to date has not received a reply. She will chase accordingly.
- 10.4 Scheduled Highway Defects:-** The Clerk reported that she has written to Norfolk County Council asking for a timescale for the work to be carried out but to date has not received a reply. She will chase accordingly.

- 10.5 Verge Cutting:-** The Clerk reported that she has written to Norfolk County Council asking about entering into an agreement for the Parish Council to take over the cutting of the verges but to date she has not received a reply. She will chase accordingly.
- 10.6 Ditches - Church Road:-** The Clerk reported that she has written to Norfolk County Council asking for the ditches in Church Road to be cleaned but to date has not received a reply. She will chase accordingly.
- 10.7 Drains - St. Margaret's Place:-** The Clerk reported that she has written to Norfolk County Council reporting that the drains are not working in St. Margaret's Place but to date has not received a reply. She will chase accordingly.
- 10.8 Footway - Waxham to Sea Palling:-** The Clerk reported that she has written to Norfolk County Council asking for the brambles along this footway to be trimmed back as members of the public cannot use the footway. To date she has not received a reply and she will chase accordingly.
- 10.9 Temporary Traffic Order - New Cabling Hickling Lane:-** Circulated. Noted.
- 10.10** It was reported that a car has been parking on a footpath where a registered blind lady lives. She was unable to come out of her house as she felt uneasy about having to go into the road to get around the parked car. The Parish Council asked that members of the public cease this practice and give more thought to other residents. Members of the public should report this to the Police immediately.

11. FOOTPATHS

- 11.1 St Margaret's Place to Church Lane:-** It was **AGREED** that the Clerk would write to Norfolk County Council to ask where the scheme to resurface this footpath is on the forward programme.
- 11.2 Norfolk Trails - Circular Walks:-** District Councillor Price reported that he has contacted Norfolk Trails and complained that the Parish Council has not been consulted. The walk will start in the main Car Park in Beach Road. District Councillor Price has taken pictures as part of the coastal path floods and he has asked for a map. He will keep the Parish Council informed.
- 11.3 Walkers are Welcome - Norfolk Trails:-** The Clerk reported that a meeting will be held on Wednesday 25th November at Happisburgh Church from 5-8 pm. The Members will let the Clerk know if they are able to attend.

12. PLANNING

- 12.1 Planning Application No. PF/15/1494 - Erection of single-storey front extension and porch - Tramore, The Marrams, Sea Palling:-** No objections.

Planning Application No. PF/15/1535 - Retention of alterations to dwelling - 2 Woodbine Cottage, Chapel Road, Sea Palling:-

Objection. The building has exceeded permitted development and is a retrospective application. The design of the building is not in keeping with the surrounding area.

12.2 Development Committee:- Nothing to report.

12.3 Planning Decisions:- Permission given for Lark Cottage, Clink Lane, Sea Palling - Erection of sectional garage.

12.4 Possible Breach of Planning:- It was reported that this is not a breach and no further action will be taken in this matter.

12.5 Local Plan:- The Clerk reported that Mark Ashwell from North Norfolk District Council will be attending the public meeting in February concerning affordable housing and will give a report on the new Local Plan.

13. NATURAL ENGLAND - COAST PATH PROPOSED ROUTE

13.1 No update.

14. BETTER BROADBAND

14.1 The Clerk read an email received stating that better broadband will be available mid-2016 but unfortunately the outlying properties will not benefit. Noted.

15. FINANCE

15.1	The following cheques were AGREED and signed:-	£
	J I Chance - Salary, Office Allowance, Travel, Postage and Stationery	386.20
	HM Revenue and Customs - Tax	77.20

15.2 Budget - 2016/17:- Circulated. **AGREED.**

15.3 Precept Form 2016/17:- The Precept form was completed and signed by the Chairman, Clerk and two other Members.

15.4 Dog Bin:- The Clerk reported that she had received an email from North Norfolk District Council asking if we would consider moving one of our dog bins in order that a replacement dwelling can create a new entrance. North Norfolk District Council have informed the Parish Council that this would cost £85 plus VAT. It was **AGREED** that the Clerk would write to the Agents who contacted North Norfolk District Council with the request and say that the Parish Council is willing to have the dog bin moved but at their cost and as long as a new site can be agreed. The Clerk will inform North Norfolk District Council of the decision.

16. CORRESPONDENCE

- 16.1 Standards Training:-** Circulated. Noted.
- 16.2 Sea Palling and Waxham Community Trust - Board of Trustees:-**
The Clerk read a letter received from the Secretary informing the Parish Council that a new candidate - Paul Downes has been asked to fill this post. The Members supported this decision.
- 16.3 NCC - Strategic and Financial Planning 2016/19:-** Circulated. Noted.
- 16.4 Environment Agency - Sea Defences Improvements:-** Circulated. Noted.
- 16.5 The Late Revd. Phil Wood - Service of Thanksgiving:-** The Clerk read an email stating that the Service of Thanksgiving for the Late Revd. Phil Wood will be held on Friday 20th November at 12 pm at Happisburgh Church. The Clerk will prepare a notice for the Notice Board.
- 16.6 Playing Field:-** The Clerk read an email from Cllr. Deary stating that the public had expressed concern over the condition of the playing field and equipment. The Sea Palling and Waxham Community Trust reported that the work on the tarmac is in hand and there will be new equipment installed next year from grant funding bids. The old mound slide will be removed as it is too expensive to keep repairing.

17. DATE OF NEXT MEETING

The date of the next meeting was noted as Tuesday 15th December, 2015 at 7.30 pm in the Village Hall, Sea Palling.

There being no other business the Chairman closed the meeting at 8.55 pm.

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Chairman

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Date