

**MINUTES OF THE MEETING OF**  
**THE SEA PALLING AND WAXHAM PARISH COUNCIL**  
**HELD ON TUESDAY 18<sup>TH</sup> APRIL, 2017 AT 7.30 PM**  
**IN THE VILLAGE HALL, SEA PALLING.**

**Present:-**

Vice-Chairman - Cllr. K. Matthews, Cllr. G. Casson,  
Cllr. T. Cleal, Cllr. J. Crafer, Cllr. S. Deary and Cllr. G. Morris.

District Councillor R. Price.

PCSO J. Boardman.

Julie Chance MILCM - Clerk.

Five members of the public also attended the meeting.

The Vice-Chairman requested that item 6.1 be brought forward on the agenda to follow item 3. **AGREED.**

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from County Councillor A. Bradnock.

- 1.1 Resignation of Alex Allen:-** It was **AGREED** to accept the resignation of Alex Allen. It was **AGREED** that the Clerk would write to Alex and thank her for all her hard work during her term of office.
- 1.2 Casual Vacancy:-** The Clerk reported that North Norfolk District Council have been informed and the notice for election has been displayed on the notice board. A member of the public said that the notice for election had not been displayed for the correct number of days. It was **AGREED** that the Clerk would speak to North Norfolk District Council and ask whether an extension could be obtained. This matter will be placed on the next agenda for an update.

2. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

Declarations of pecuniary interests were received by Cllr. S. Deary in connection with the parking on Beach Road.

Declarations of interest were received from Cllr. K. Matthews in connection with the grant funding application to Sea Palling with Waxham PCC.

3. **MINUTES OF THE MEETING HELD ON TUESDAY 14<sup>TH</sup> MARCH, 2017**

The Minutes of the meeting held on Tuesday 14<sup>th</sup> March 2017, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

**Cllr. S. Deary left the meeting.**

4. **BEACH**

**4.1 Parking - Beach Road:-** The Vice-Chairman said that he felt there have been mixed messages about what the Parish Council is trying to achieve. The matter started with the residents of Beach Road approaching the Members concerning the dangerous parking and the fact that emergency vehicles could not get access to the beach in an emergency. The Parish Council prepared a questionnaire to ask the village for their views about the possibility of extending the parking restrictions to all year round. The Parish Council need to take everyone's views into account. There are also concerns about the cost of any scheme as there is no way of putting a cap on the spending. The summer restrictions are coming into force shortly so there is time, and it is felt that Norfolk County Council should be dealing with the issue not the Parish Council. There is a new Highway Engineer in place at Norfolk County Council. Following lengthy discussions, it was **AGREED** that the Clerk would write to the Highway Engineer and ask for a site meeting so that the whole issue can be discussed again properly.

5. **PUBLIC PARTICIPATION**

A member of the public said that there has been a fatality on Beach Road of an eleven year old girl. This was sometime ago and the traffic has increased considerably since then.

A member of the public said that in 1969 4ft of land from each property was purchased to form the footway so the road is narrower. He enquired whether the meeting with the Highway Engineer could be a public meeting. It was **AGREED** that the Highway Engineer would be invited to a Parish Council meeting following the site visit. PCSO Boardman confirmed that the parking on Beach Road is potentially obstruction which they can deal with.

PCSO Boardman said that she had returned from holiday to a number of emails but no one had rung the Police at the time of the problem to report it. It was **AGREED** that the Clerk would prepare a notice for the notice board informing members of the public to ring 101 when there is inappropriate or dangerous parking on Beach Road. If there is a threat to life and limb the public should ring 999. The call taker will grade the call accordingly.

A member of the public reported that the signs for the public toilets need to be more visible. District Councillor Price will deal with this matter and update Members at the next meeting.

**Cllr. S. Deary returned to the meeting.**

## **6. COUNTY AND DISTRICT COUNCILLORS' REPORTS**

- 5.1 County Councillor's Report:-** Attached.
- 5.2 District Councillor's Report:-** Nothing to report.

## **7. HIGHWAYS**

- 7.1 Verge and Bank Cutting:-** It was reported that the verges are looking very well maintained. The Clerk reported that her contact for the bank will charge £30 per hour. Cllr. Deary's contact quoted £25 per hour. It was **AGREED** that this matter will be monitored and placed on the June agenda for further discussion.
- 7.2 Church Lane Ditch:-** It was reported that Norfolk County Council have been working on the ditch recently and it appears to be working. It was **AGREED** that the Clerk would contact the Highway Engineer and ask for confirmation that the blockage has been cleared. This matter will be placed on the next agenda for an update.
- 7.3 School Bus:-** The Clerk read an email received from Sanders Coaches stating that the matter of the dropping off point for the children had been raised with them before. They feel that the current arrangement is the safest. It was **AGREED** that the Clerk would contact Sanders Coaches again and state that the Parish Council would prefer the bus to drop the children off at the designated bus stop for safety reasons.
- 7.4 Highways Maintenance Teams:-** The Clerk circulated information concerning the re-organisation of the Highways Maintenance Teams. Noted.
- 7.5 Pavement - Bus Shelter - Beach Road:-** The Clerk read an email from Norfolk County Council confirming that they will be investigating the pavement inside the bus shelter on Beach Road shortly and will carry out any repairs needed. It was **AGREED** that this matter will be placed on the next agenda for an update.
- 7.6 Ditch - Car Park:-** Cllr. Deary reported that the ditch in front of her car park was put in place to stop the cars driving straight off the car park into the road. The ditch will be filled in shortly.

**-3-**

- 7.7 Traffic Sign:-** It was reported that the traffic sign on Chapel Road has

rusted and is falling down. It was **AGREED** that the Clerk will contact Norfolk County Council and report this sign. The sign is showing the Dead End.

## 8. FOOTPATHS

**8.1 Coastal Path Sign:-** The Clerk read an email received from Norfolk County Council stating that the Coastal Path sign at Mill Lane has been reinstated. It was **AGREED** that no further action would be taken in this matter.

## 9. PLANNING

**9.1 Planning Applications:-** None received.

**9.2 Planning Decisions:-** The application for the erection of two storey side extension - Keith Farm, Clink Lane, Sea Palling has been withdrawn.

## 10. FINANCIAL

**10.1** The following cheques were **AGREED** and signed:-   £  
J I Chance - Salary, Travel and Office Allowance                   354.22  
HM Revenue and Customs - Tax   77.20

**10.2 Payment and Receipts - March:-** The Clerk reported that the bank statements had not been received in time for the preparation of the March accounts. The end of financial year accounts will be ready to be signed off at the next meeting.

**10.3 Bus Shelters:-** It was **AGREED** that this matter would be placed on the next agenda for an update from Cllr. Cleal once she has managed to speak to her window cleaner.

**10.4 Grant Funding Request - Sea Palling with Waxham PCC:-** It was **AGREED** to award £275 towards the upkeep of the Churchyard.

## 11. CORRESPONDENCE

**11.1 Community Action Newsletter:-** Circulated. Noted.

**11.2 Norfolk ALC - Newsletter:-** Circulated. Noted.

**11.3 NNDC - Big Society Fund:-** Circulated. Noted.

**11.4 NCC - UK Digital Strategy:-** Circulated. Noted.

**11.5 Police - Various:-** Circulated. Noted.

**11.6 Electoral Review of North Norfolk:-** Circulated. Noted.

**11.7 Stalham & Smallburgh CFR Group:-** The Clerk circulated an email received asking to attend a meeting to inform the Members of their group. It was **AGREED** that the Clerk would write to the organisation and invite them to a future Parish Council meeting.

-4-

## 12. DATE OF NEXT MEETING

The date of the next meeting was noted as Tuesday 23<sup>rd</sup> May, 2017 at 7.30 pm in the Village Hall, Sea Palling. Please note this will be the Annual Parish Meeting and the Annual Meeting of the Parish Council.

**There being no other business the Chairman closed the meeting at 8.35 pm.**

.....  
**Chairman**

.....  
**Date**