

SEA PALLING AND WAXHAM PARISH COUNCIL
FINANCIAL YEAR ENDING 31ST MARCH 2017

EXPENDITURE VOUCHER

REF:.....3.....
DATE..11/5/16.....

SUPPLIER.....J I. Chance.....
ITEM DETAIL.....Salary O/A Postage travel + Stationery.....

CHEQUE NO.....200645.....

Net Amount.....450.51 VAT..... Total.....450.51.....
Authorisation Details
RFO Initials.....[Signature].....
Cheque Initials.....[Signature].....
Cheque Initials.....[Signature].....

SEA PALLING AND WAXHAM PARISH COUNCIL
FINANCIAL YEAR ENDING 31ST MARCH 2017

EXPENDITURE VOUCHER

REF:.....4.....
DATE.....11/5/16.....

SUPPLIER.....	HURE
ITEM DETAIL.....	tax

CHEQUE NO.....200646.....

Net Amount.....77-40	VAT.....	Total.....77-40
Authorisation Details		
RFO Initials.....	Cheque Initials.....	
	Cheque Initials.....	

Sea Palling & Waxham Village Hall

INVOICE

To: Sea Palling & Waxham Parish
Council

Invoice No: 16/1075

Date: 1st April 2016

Deposit Paid.....n/a.....

**Hall hire From ...1st April 2015 - 31st March 2016
for Parish Council Meetings**

Additional Charges ...Public Meeting 10/2/16.....

Total hours charged..... Rate per hour..... Total

Less any Deposit Paid

TOTAL DUE £120.00

Payment is due on receipt of this invoice,

**Please make cheques payable to - Sea Palling & Waxham Village Hall.
Please make cash payments to caretaker.**

**Post to – Mrs M. Preston -Treasurer
10, Church Close, Sea Palling, Norwich, Norfolk, NR12 0UR**

**Telephone: 01692 598828/598331
Charity number 304057**

**NORFOLK ASSOCIATION OF LOCAL COUNCILS
ANNUAL SUBSCRIPTION FORM 2016/17**

Sea Palling & Waxham P C

Standing Charge £62.26
Plus 15.97p per elector 415 £65.96

**Amount payable to
Norfolk Association of Local Councils** **£128.22**

Amount of your subscription Norfolk ALC will pay to NALC £27.26

CLERK CONTACT DETAILS - PLEASE COMPLETE

Name: Mrs J Chance
Address: Pine Lodge
Gimingham Road
Trimingham
Norfolk
NR11 8HP

Tel: 01263 833902
E-mail: julie.chance@tiscali.co.uk
Website: <http://seapallingandwaxhamc.norfolkparishes.gov.uk>

Budgeted Income 2016/17(including Precept) £ _____

Chairman's name _____

Address _____

_____ Post Code _____

Tel No: _____ e-mail: _____

**Would any of your Councillors like to join the Norfolk ALC
Electronic Mailing List?**

If so please tick the box and add their details overleaf

Please return to: Finance Officer, Norfolk ALC, Rooms 057/058, County Hall,
Norwich, NR1 2UF ☎ 01603 638495 ✉ finance@norfolkalc.gov.uk

CAME & COMPANY

LOCAL COUNCIL INSURANCE

1st Floor Offices, 2 Meridian Office Park, Osborn Way, Hook, Hampshire RG27 9HY
Tel 01256 395020 Fax 01256 395001 Email local.councils@cameandcompany.co.uk

Mrs Julie Chance
Sea Palling and Waxham Parish Council
Pine Lodge
Gimingham Road
Trimingham
Norwich
Norfolk
NR11 8HP

LTA REMITTANCE ADVICE

Date: 19th May 2016

Client Reference: 2164/

Type of Policy	Insurer	Insurer Pol No.	Policy Term	Premium(£)
Ecclesiastical Local Councils Scheme	Ecclesiastical	SC0119736	01/06/2016 to 31/05/2017	£250.00
Sub Total				£250.00
Total Fees				
VAT on Fees				
Other VAT				£0.00
9.5% IPT				£23.75
TOTAL				£273.75

Please make cheques payable to Came & Company

Please note that cover is not provided until we receive your written instructions.

Should you wish to pay by bacs our bank details are as follows;

Bank of Scotland
Sort Code: 12-09-49
Account Number: 10004867

Please quote the payment reference

Please confirm if you have attached a cheque: **Yes / No**

